

NAME (please print): \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_  
Month Day Year

## ACKNOWLEDGMENT FORM

Please print this two-page Acknowledgment Form, complete it, and turn it in when you check in for Orientation. We recommend that you print an extra copy and/or save an electronic copy for yourself.

1. **HONOR CODE and STUDENT DISCIPLINARY & APPEALS PROCEDURE:** Each new student receives a copy of the Honor Code and the Student Disciplinary & Appeals Procedure. Both of these documents are also available electronically on the Maryland Carey Law website. By signing below, you acknowledge your responsibility to become familiar with the contents of the Honor Code and Student Disciplinary & Appeals Procedure, including any policies referenced therein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

2. **OTHER IMPORTANT POLICIES AND PROCEDURES:** The Maryland Carey Law website contains a Policy Directory (<https://www.law.umaryland.edu/Policy-Directory/>) including Academic Standards, Registration and Related Policies, Tuition & Fee Payment Policies, Health Care Coverage Policies, Responsibility and Disciplinary Policies, Student Services Policies & Procedures, and Americans with Disabilities Act Policy. By signing below, you acknowledge your responsibility to become familiar with the contents of these policies and procedures.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

3. **CHARACTER & FITNESS- DUTY TO DISCLOSE:** Students are reminded that they have a continuing duty to supplement their responses to the questions in the admission application concerning disciplinary action and violation of any law, including traffic offenses. In the event that events occur which should be disclosed pursuant to this continuing duty, students must submit to Director of Student Affairs Ann Kim in Suite 280 a written and signed statement detailing the circumstances. The School of Law will disclose this information, along with any disclosures made in your admissions application, at the time that we are asked to certify your law school education and answer any questions about your character and fitness to practice law. By signing below, you acknowledge your continuing duty throughout your law school career to make such disclosures and your understanding of our obligation to disclose this information to bar authorities.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**4. QUALIFICATIONS FOR ADMISSION TO THE BAR**

In addition to a bar examination, there are character, fitness, and other qualifications for admission to the bar in every U.S. jurisdiction. Applicants are encouraged to determine the requirements for any jurisdiction in which they intend to seek admission by contacting the jurisdiction. Addresses for all relevant agencies are available through the National Conference of Bar Examiners, [www.ncbex.org](http://www.ncbex.org). By signing below, you acknowledge your responsibility to determine applicable character and fitness requirements and to determine the process for making character and fitness disclosures in the jurisdiction(s) in which you may seek a law license.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**5. REPORTS OF LAW SCHOOL HONOR CODE AND UNIVERSITY CODE OF STUDENT CONDUCT PROCEEDINGS TO BAR EXAMINING AUTHORITIES:**

If a student has been the subject of a proceeding under the University of Maryland Carey School of Law Honor Code or the Student Disciplinary & Appeals Procedure, the student must report this information to any bar examining authority if requested to do so. The student's report to the bar examining authority should be sufficiently detailed to permit a reader to know the essential facts. The Law School likely will be required to make appropriate disclosures to the bar examining authority. By signing below, you acknowledge your understanding of this policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**6. EMPLOYMENT WHILE A FIRST-YEAR STUDENT:** First-year students enrolled in 13 or more credit hours per semester are not permitted to work at all during the school year, except with permission from the Office of Student Affairs, on a case-by-case basis during the second semester only. By signing below, you acknowledge your understanding of this rule and agree to abide by it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**7. EMERGENCY CONTACT INFORMATION:** The University of Maryland, Baltimore and the Carey School of Law require students to provide emergency contact information and to keep that information current. The University will block the registration of any student who does not provide emergency contact information. By signing below, you acknowledge your understanding of this rule and agree to abide by it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**8. TITLE IX TRAINING:** The University of Maryland, Baltimore requires that all members of the community complete on-line Title IX awareness training. The University will block the registration of any student who does not complete this training by the stated deadline. By signing below, you acknowledge your understanding of this rule and agree to abide by it.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date